



P.O. Box 250 • Plymouth, IN 46563 • 574-936-3161 • www.marshallremc.com

A Program of the Marshall County REMC Community Fund

OPERATION ROUND UP® GRANT APPLICATION

The purpose of the Operation Round Up® Fund is to accumulate and disperse funds for charitable purposes in the service area of Marshall County Rural Electric Membership Corporation, Inc.

If your organization has funds to complete this project without our assistance, we assume you will fund it yourselves. The requested financial information on the form is to help us understand the priorities and financial health of your organization.

The role of the Operation Round Up® Board of Directors is to make the best use of the funds entrusted to us to support activities within the Marshall County REMC service territory. Once we receive a request, it goes to the Board for review. The Board is free to support, question, or deny any request. Once a request is approved, a check will be written to the organization.

APPLICATION GUIDELINES

- Applications must be submitted to the Marshall County REMC office in a **sealed envelope** marked “Confidential-Marshall County REMC-Operation Round Up®” to the attention of Communications Specialist, Arianna Thome.
- **Eight stapled copies of application must be submitted.**
- A contact person must be indicated should there be questions regarding the request for funds.
- **Organizations may receive funding only once per 12-month period. Applications submitted before the cycle ends will not be considered.**

Questions regarding the application or process can be directed to Marshall County REMC’s Communications Specialist, Arianna Thome at 574-936-3161 or emailed to athome@marshallremc.com.

First Quarter

June 1 Application available
 July 1 Deadline for application
 4th Tues. in July Board reviews requests

Second Quarter

September 1 Application available
 October 1 Deadline for Application
 4th Tues. in October Board reviews requests

Third Quarter

December 1 Application available
 January 1 Deadline for application
 4th Tues. in January Board reviews requests

Fourth Quarter

March 1 Application available
 April 1 Deadline for Application
 4th Tues. in April Board reviews request

APPLICATION FOR DONATION

Name of Organization/Agency: _____ Date: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip Code: _____ Fax: _____

Website: _____

Contact Person: _____ Title: _____ Phone: _____

Contact's Email: _____ After hours contact number: _____

Is Organization/Applicant requesting funding exempt from payment of income tax under section 501(c)(3) of the IRS Code? Yes _____ No _____

State purpose of organization/agency: _____

Please describe the nature of the project for which you are seeking funding:

Who will benefit from this project? What need in Marshall County will be met?

Amount requested: _____ Amount needed for project: _____

Brief summary of project budget:

List other sources where you have applied for funding for the previously-described purpose (please include pending):

Expenditures already incurred for project (itemize briefly):

Please describe your project's timeline including when funds are needed, when project will start and when it will end.

How will you measure whether your project was successful?

If this project does not receive Operation Round Up® funding, how will you proceed with the project?

If your organization received previous grant funding from the Marshall County REMC Operation Round Up® Fund, please list:

Date:	Description:	Amount:
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How did you hear about us?

Additional Comments:

The information contained in this statement is for the purpose of obtaining funding from the Operation Round Up® fund on behalf of the undersigned. Each undersigned recognizes that the information provided herein is used in deciding grant funding and each undersigned represents and warrants that the information provided is true and complete and that the board of directors is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.

I understand in applying for funding that if granted, it will be used for the sole purpose as stated in this application. I agree to complete and return a final progress report for the project in which the money was used within one year from initial date of grant award.

NAME OF ORGANIZATION

SIGNATURE OF REPRESENTATIVE

SIGNATURE OF BOARD OFFICER

DATE

For publicity purposes, my identity MAY or MAY NOT be revealed:

Yes _____ No _____ (Please check one)

Please attach 8 printed copies of the following documents:

1. A list of your Board of Directors, Officers or Trustees and their phone numbers.
2. A copy of the organization's 501 (c)(3) letter (not required if government agency or public school)
3. A statement of your yearly budget
4. Any documentation (quotes, invoices, cost assessments, etc.) that can help describe what grant funds will be used for.